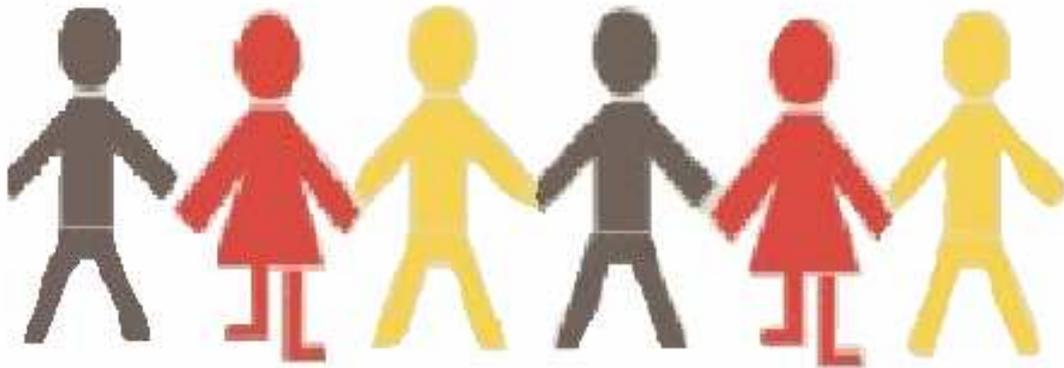


# Welcome to school



*Information about  
The pre-primary school  
The primary school  
The middle school  
School services*

## **The zone south-east Of Florence**

All the town governments and schools in Bagno a Ripoli, Barberino di Mugello, Figline Valdarno, Greve, Incisa in Val d'Arno, Impruneta, Pelago, Pontassieve, Reggello, Rignano Sull'Arno, Rufina, San Casciano Val di Pesa, Tavarnelle Val di Pesa

**Dear parents,**

This guide has been designed to help you and your children understand the organization of the Italian school system since we know how difficult it is to understand the way things work in a strange country, especially if you don't know the language very well and there is a lot of bureaucracy that makes everything more complicated.

This booklet provides basic information about pre-primary school and the first cycle of education. We hope that you will find it useful, and that it will help your children adapt to their school years before they are 14 years old.

A similar guide will be available for the second cycle of education.

The **first part** contains a brief description of the Italian school system, some information about the school organization and ways to improve communicating with teachers.

The **second part** contains information about school services (meals & transportation) and how to receive economic aid for your children's study expenses.

We hope to help you understand the importance of a formal education within the school system. Discovery, knowledge and culture are fundamental elements which nourish our mind, our work and our lives so that we can serenely enjoy the richness that the multicultural dimension and the reality based on pluralism provides.

This guide is for all the foreign families who reside in the following towns:

- Bagno a Ripoli,
- Barberino Val d'Elsa
- Figline Valdarno
- Greve,
- Impruneta
- Incisa Valdarno
- Pelago,
- Pontassieve
- Reggello
- Rignano Sull'Arno
- Rufina
- San Casciano Val di Pesa
- Tavarnelle Val di Pesa

The **last part** contains the address of the schools and socio-educational services in the various towns, where you can get further information.

Please don't forget that the schools which your children attend are also centers for adult education and provide opportunities for you to learn the Italian language and culture and to participate in the various study cycles and **life long learning initiatives**.

The Intercultural Center of Pontassieve deals with all the issues concerning foreign families for all the towns of the zone. It is open to the public for information and orientation on:

- Tuesday 9.00-13.00
- Thursday 9.00-13.00

Tel. 055/8315548, 055/8360303,

E-mail: [cemel@comune.pontassieve.fi.it](mailto:cemel@comune.pontassieve.fi.it), [cint@comune.pontassieve.fi.it](mailto:cint@comune.pontassieve.fi.it)

The president of the Health Society  
**Luciano Bartolini**

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### ADDRESSES OF THE SCHOOLS & TOWN GOVERNMENTS

## WELCOME TO SCHOOL

In Italy, the school is open to everybody. (The Italian Republic Constitution art.34)

No child, including a foreign child, can be refused regardless of the family's legal situation (family residential permit).

Children can register as soon as they arrive in Italy, any time during the school year. They can enroll in the state schools where there is no registration fee or in the private schools which usually require a fee.

According to the Italian law, all parents must send their children to school and students must be on time and attend lessons regularly according to their timetable.

## THE SCHOOL CALENDAR

The school year usually starts in the middle of September and finishes in the middle of June; only the pre-primary schools (3-6 years old) finish June 30.

During these 9 months, there are 2 periods of holidays:

- About two weeks around Christmas (usually from 23rd December to 6th January)
- About one week at Easter (in March or April)

Other national holidays are:

1 November

8 December

25 April

1 May

2 June

Each school can distribute other vacation days throughout the school year. Teachers will inform families by notices in the child's diary or exercise book. Therefore, please pay attention to these notices which must be read, signed and returned to the teachers.

## THE ITALIAN SCHOOL SYSTEM

The Italian education system is organized as follows:

- \* Day nursery – until 3 years of age (The entry age can differ from town to town)
- \* Pre-primary school – from 3 to 6 years of age
- \* Primary education: Primary school – from 6 to 11 years of age (obligatory)  
Middle school – from 11 to 14 years of age (obligatory)
- \* Secondary education: High school – from 14 to 19 years old
- \* University

The **pre-primary school** lasts for 3 years and is open to children between the ages of 3 and 6. Schools accept children who are 2.5 years old; interested parents should enquire about rules and regulations at the school's administrative office.

Even though the pre-primary school is not compulsory, almost all children in Italy attend it because the activities proposed are necessary for their formation.

All the sections are mixed, i.e. composed of boys & girls. Each section has two teachers, but when there are disabled students, a third teacher is present to help out.

The average timetable is 40 hours each week and a meal service is available. Since each school organizes its own timetable, it is necessary to ask the administrative office for the related information.

### **What do the children learn in the pre-primary school?**

The children carry out activities in the following four fields:

- a) HIM/HERSELF AND OTHERS: The children are stimulated to build their own personal & social identity and to develop relationships with others, while respecting and observing recognizable individual and group behavior.
- b) BODY, MOVEMENT & HEALTH. The children experiment with movement which helps build consciousness of the body as an instrument of communication and the expression.
- c) PRODUCTION OF MESSAGES The children develop their capacity to understand and use oral language.
- d) EXPLORATION, KNOWLEDGE & PLANNING The children are guided in their first contact with the reality surrounding them by using their senses and other tools available to them.

The school often organizes other educational activities such as theatre, cinema and road safety.

The **primary school** (or elementary school) is compulsory and lasts for 5 years. It accepts children from 6 to 11 years old. Registration for the first year is obligatory for all children who have their 6<sup>th</sup> birthday by 31 August; they must attend lessons beginning in September. Parents can choose to register their children even when they are five and half years old if the child will be six by 30 April of the next year.

All classes are mixed, i.e. composed by boys and girls. When there are disabled students, another teacher is present to help out.

Timetables can be different and are organized and decided upon by the individual schools :

- o Long/full time: from Monday to Friday, 8 hours a day for a total of 40 hours a week.
- o Short time: the total time cannot be less than 27 hours a week. The schools often organize further activities for up to 3 hours a week, in addition to the 27 hours. Since the weekly timetable is decided upon by the single school, it is necessary to check with the administrative office for the daily time table, as well as for the schedules of the labs and other activities.

In all the primary schools a meal service is available on the days when there are afternoon activities.

The primary school, including the textbooks, is free of charge. However, on registration a contribution is usually required to cover insurance for the students, the communication book or the justification book, and other possible small expenses, e.g. such as photocopies.

The family must also purchase the exercise books, pens, diary and all other materials that the teachers require for activities.

### **What do the children learn in the primary school?**

In the primary school, they study the following subjects:

- Italian language
- Mathematics
- Science
- History
- Geography
- Technology & computer science

- English
- Art & drawing
- Physical education
- Music

The school often organizes other educational activities such as theatre, cinema, photography and road safety.

The **middle school** is obligatory and lasts for 3 years. It accepts students from 11 to 14 years old. The middle school and the primary school together make up the first cycle of compulsory education. There is a state examination at the end of the cycle and those who pass the exam can enter high school.

The schedule is 27<sup>1</sup> hours a week, plus another optional 6 hours of lab activity that is organized by each school. Information about these labs, other optional activities and the possible timetable is available from the administrative office on registration.

All the middle schools have a meal service during the days when there is afternoon activity.

All the classes are mixed. If there are some disabled students, another teacher is present to help.

The middle school is free of charge but the parents must pay for the textbooks. Moreover, on registration a contribution is usually required to cover insurance for the students, the communication or justification book, and other possible small expenses, e.g. such as photocopies.

The family must also purchase the exercise books, pens, diary and all other materials that the teachers require for activities.

### **What do the children learn in the middle school?**

In the middle school, they study the following subjects:

- Italian language
- Mathematics
- Natural, physical & chemical science
- History
- Geography
- English
- French
- Art
- Music
- Technology & computer science
- Physical education

The school often organizes other educational activities such as theatre, cinema, photography and road safety.

### **SCHOOL ORGANIZATION**

In some towns, the schools are organized as follows:

- **Pre-primary school & primary school** are considered to be one **Didactic school district** with one school director. Both the pre-primary school and the primary school can be a part of a dislocated school district (i.e. detached schools in different towns), but all have the same administrative office and director.

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<sup>1</sup> Some schools organize their timetables differently, with 29 compulsory hours. Please check when you register at the school.

- The **middle school** has its own school director. School buildings can be dislocated in different towns but there is only one director and one administrative office which is located in the main school.

In other towns, you'll find only one **Comprehensive school district**, which includes the pre-primary school, the primary school and the middle school: it can be organized into various school districts, but all have the same school director and administrative office.

Therefore, **not all the schools are structured in the same way**. Usually, there is one central school, in which you can find the administrative office and director. However, in small towns, you'll find dislocated schools in which there are classrooms, library and other services, but not the administrative office and the director. The administrative office and the school director of these schools will be found in the main school.

The last part of this guide contains the names and the addresses of all the main and the dislocated schools.

## **INSIDE THE SCHOOL**

### **The school manager (director/head master)**

The school manager is responsible for the organization and the overall management of the school. You can go to the school manager for specific problems, generally after asking for an appointment with the secretary.

The school manager can call meetings with the families to discuss the overall management of the school or to explain important news; he/she can call a student's parents if the child has a particular problem.

### **The secretarial staff**

Generally, each administrative office has a person who is in charge of registration.

When you move to a different city it's also necessary to go to the administrative office to ask for the "nulla osta" in order to transfer from one school to another. The administrative office has specific opening hours.

### **The teachers**

The number of teachers per school varies.

In the pre-primary school and the primary school with "long time", there are usually two teachers, as well as a religion teacher, an English teacher and the teacher who helps the children with learning or physical disabilities. In the "short-time" primary school, three teachers work with two classes, as well as a religion teacher, an English teacher and a support teacher for disabled students.

In the middle school, there is an average of 7 teachers who teach the different subjects. A support teacher for children with physical or learning disabilities is also provided.

### **The custodians**

The custodians' job is to open and close the school, answer the phone, and to tidy up and keep the school clean. The custodian at the reception area of the school entrance will accompany visitors to the administrative office, to see the school manager, etc.

Remember that if it is difficult for you to communicate in Italian, it's possible to request an interpreter who speaks your language.

## REGISTRATION

Registration always takes place in the administrative office of each school.

The opening hours of the administrative office differ from school to school, thus parents should contact the school and ask when it is open to the public.

If you don't know Italian, you can ask for an interpreter at the administrative office.

If the child to be registered is already in Italy, or is about to arrive, registration takes place the January preceding the start of the school year. Otherwise, registration can take place when the child arrives in Italy, any time during the school year.

Normally, children are placed in the class which corresponds to their age, even if they don't speak Italian.

Parents who want to register their child in school must go to the administrative office and:

- 1) Fill in the registration form with the personal data of the child.
- 2) Hand in the following documents:
  - a) Birth certificate
  - b) Vaccination certificate
  - c) The documents from the previous school attended in the foreign city, or the "nulla osta" from another Italian school

If the parents cannot provide the birth certificate and the necessary documents from the previous school attended, they can fill out a statement (autocertificazione), under their own responsibility, which attests the child's name and surname, his/her birth date and the number of years of schooling or the class attended in the city he/she is coming from.

Parents who cannot provide the vaccination certificate, must go to ASL office.

When registering, parents can request:

- 1) "long time" or "short time" in the primary school; since not all schools have both schedules, it's necessary to check the type of schedule you can require.
- 2) the "schedule form" you prefer in the middle school
- 3) Catholic religious teaching or an alternative choice
- 4) Possible bus service from home to school
- 5) Possible school meal service
- 6) A variation of the proposed menu for health or religious reasons

## OTHER USEFUL INFORMATION

### Time Schedule

The school will decide the lesson time table. It is very important to adhere to that schedule. In the middle of the morning, students will be given a break to eat a snack.

The children in the primary school can leave the school only when their parents or an adult delegated by their parents pick them up. All the children must be picked up on time.

If the children use the school bus service, in the morning they must be present at the bus stop on time. Parents or an adult delegated by the parents must be waiting for the children at the bus stop when they return home; otherwise, the bus driver will have to take the children back to school.

## **ABSENCES**

Students should attend school everyday. If they are late or absent from school, a written excuse, signed by the parents, must be submitted. In the middle school, parents can use the excuse booklet given to the parents by the school at the beginning of the scholastic year.

If a student is absent for more than 5 days, a doctor's statement is required in addition to the excuse booklet. If a student is absent from school for more than 5 days for reasons other than illness, parents should inform the school in advance.

In middle schools, a student must attend school for at least 3/4 of the yearly time schedule for the scholastic year to be valid.

## **TRIPS AND VISITS ORGANIZED BY THE SCHOOL**

During the scholastic year the school organizes guided visits to museums, historical sites, and exhibitions. During the second half of the scholastic year each school usually arranges a trip to another city which may last longer than a day.

Typically, parents pay for the expenses of the visits and trips, and will be notified of the dates, the trip program and the costs. Parents must sign a consent form for students to participate.

## **FOREIGN CHILDREN WHO DO NOT SPEAK ITALIAN**

Children who do not speak Italian, can be assigned an interpreter to help them adjust to the new school environment more quickly. The modalities vary in the different schools, but a limited number of hours is available for all the schools of the zone.

The schools will also provide individualized programs and time for the children to learn Italian. Instructors will prepare some learning materials and activities to facilitate Italian language learning. They will also organize group activities to ease the learning process.

Some schools have specific teachers who work with small groups of children to teach them Italian. Sometimes this occurs during class time and the children are called out of class to attend the Italian courses; other times this will take place outside the school time schedule but always inside the school building.

All Italian courses are free. You may consult the class teachers, the administrative office or the school manager for further information.

Italian courses for parents. More information can be obtained from the administrative office of the schools.

## **COMMUNICATING AND MEETING WITH THE TEACHERS**

For foreign students and their parents who have difficulties communicating in Italian, the school, in collaboration with the city government, can arrange an interpreter to ensure complete and reciprocal understanding on both sides.

Schools communicate with parents through the student's personal diary or exercise book (e.g. information concerning vacation dates, requests for trip authorization, notices about report cards, etc.). Parents should read the notice and sign the diary or exercise book to demonstrate that they have read it. They may also write a note to the teachers if they wish to.

For those parents who do not know Italian, the school that your children are attending will provide bilingual modules to help with the communication. You may go to the administrative office to apply for this service.

Teachers and parents schedule periodic meetings to discuss the scholastic program or class problems.

At the beginning of the year, a class representative is elected by the parents and among the parents to speak to teachers on their behalf.

Teacher may ask for additional meetings with parents to discuss issues related to their children. Parents may also request individual meetings with teachers.

In the middle school, at the beginning of a scholastic year, teachers set up a reception time (a specific time in the morning of a specific day, which may vary for the different teachers) and are available to communicate with parents. Parents can also meet teachers in the afternoon when the school organizes the general reception: in this case, all teachers are present for several hours on a single afternoon. This general reception also occurs when parents pick up the evaluation and report cards. If needed, an interpreter can be present.

Italian schools consider these meeting with students' parents to be very important. They ask the parents to be involved and to pay attention to their children's school lives.

Parents must inform the school about their children's unusual situations, supervise their homework, remind them to bring textbooks and other school materials, and pay attention to the students' school attendance.

## **BE AWARE OF YOUR CHILD'S SCHOOL DAY**

Each scholastic year is composed of two parts, and each part is 4 months long.

- First part: September to January
- Second part: February to June

At the end of each part, teachers will evaluate each student's performance, and an evaluation card is prepared in the primary school and in the middle school. The evaluation card is an important document and must be kept in a safe place. On the evaluation card, teachers will give a brief explanation of the student's grades, and rank their performance as follows:

- Excellent
- Good
- Fair
- Pass
- Fail

The teachers will arrange a meeting with parents to hand out the evaluation cards or the school report. For those parents who do not know or know little Italian, an interpreter may be requested. The evaluation cards or the school report handed out in January should be signed by parents and returned to the school. Parents may keep the ones handed out at the end of the scholastic year.

Additionally, a portfolgio is created for each student which describes his/her personality and abilities, and includes non-curricular activities and concrete examples of the children's work. Teachers, parents, and the students themselves help create this folder.

## **ACADEMIC and STUDY AID SERVICES**

### **1. MEAL AND SCHOOL BUS SERVICES**

The students in the pre-primary school, elementary (primary) school, and the middle school are all eligible for the meal and bus services.

*How do you apply for the meal and bus services?*

It's necessary to:

- Pick up the application forms from the Education Office of the city government or the school which the students attend.

- Fill in and sign the form.

*Remarks: If you have problems understanding and filling in the form, you may ask for an interpreter from the Education Office of the city government or the administrative office of the school.*

*Where do you submit the completed form?*

The procedures for submitting the application form differ from town to town, but are always written on the form itself. Late submissions will be evaluated after the others.

*How much do the services cost?*

The costs of the meal and bus services depends on an evaluation of family income and assets. It's necessary to apply to the Education office of the local government to know the criterion used.

The ISEE system is used as the evaluation criteria; it considers the following items:

- Family income
- Number of members in the nuclear family
- Cost of housing rent
- Fixed assets and non-fixed assets

In the majority of the local governments, the amount you have to pay is decided upon by your income level, evaluated using the ISEE system.

To know your income level, you must ask for the ISEE statement. The ISEE statement is free of charge; ask the Education office of the city government for information about where to obtain the statement.

*Remarks: you may apply for an interpreter when asking for the ISEE statement.*

## **Finance aid**

The meal and bus service fees can be waived or partially waived; applications can be presented to the social services or the Education Office of the local government. The commission of the social services of the local government evaluates the family situation in order to decide how much of the fees to waive.

*How to apply for the waiver?*

The ways to apply for the waiver differ from town to town. However, you usually need to obtain an application form from the Education Office of the city government, the social welfare organization or URP; fill in the form and attach all required documents.

*Remarks: If you have difficulties in understanding and filling in the form, you may ask for an interpreter from the Education Office of the city government or the administrative office of the school.*

## **2. ACADEMIC HELP**

### **a. Scholarships/Financial Aid**

It is possible for a family to receive partial or total compensation for educational expenses. As with the financial aid for the bus and meal services, payment receipts must be presented. The type of expenses to be waived are posted in a specific bulletin.

*Who is eligible for the scholarship/financial aid?*

Students who attend public and private elementary schools, middle schools and high schools which located in the towns of the zone may be considered, according to their ISEE income statements.

## **b. Textbook Aid**

Partial or total compensation is provided for buying the textbooks.

*Who is eligible for textbooks aid?*

Students who attend the public and private middle schools and high schools that are located in the towns of the zone may be considered, according to their ISEE income statements.

## **c. The Bulletin for distribution of academic help**

In order to distribute the financial assistance for academic help, each city government will publish a Bulletin at the beginning of each scholastic year. Only after its publication can the application be submitted, along with the required documents. Please check with the Education office of your local government to know when the Bulletin will be published.

*How do you apply?*

You need to:

- Obtain an application form from the Education Office of the city government or the administrative office of the school.
- Fill in the form (translation help is available).
- Attach your ISEE statement.
- Attach all required documents listed in the bulletin.
- Submit the completed application form to the Education Office of your city government or the administrative office of your child's school before the deadline.

**Attention:** to receive scholarship/financial and textbook aid you must save all the receipts which show your educational expenses.

## BAGNO A RIPOLI

### TOWN GOVERNMENT

#### Education Office & Education Services

Via Roma 163– 50012 Bagno a Ripoli

Tel.: 055/6390370, 055/6390361, 055/6390362 Fax: 055/6390364

Timetable: Monday from 8,30 to 12,30, Tuesday & Thursday from 14,30 to 18,00

#### Welfare services & assistance office

Via F.lli Orsi 18/20 – 50012 Bagno a Ripoli

Tel.: 055/6390359, 055/6390393, 055/6390353-355 Fax: 055/6390360

Opening hours: Monday from 8, 30 to 12, 30, Tuesday & Thursday from 14, 30 to 18, 00

The phone number for appointments with the social worker is: 055/6390359-393

### SCHOOLS

<b>DIDACTIC SCHOOL DISTRICT (pre-primary schools &amp; primary schools)</b>							
Type	Address	Town	CAP	Tel.	Fax	Ist.	
Didactic school district direction No.1	Via del Pratello, 15	Bagno a Ripoli	50012	055-630084	055-632218	State	Main school
Didactic school district direction No. 2	Via Tegolaia, 98	Grassina	50015	055-640373	055-640079	State	Main school
<b>Pre-primary School</b>						State	
F.lli Manzi - Croce a Varliano	Via Pian d'Albero, 1	Bagno a Ripoli	50012	055-631768		State	Net
Rimaggio	Via di Rimaggio, 15	Bagno a Ripoli	50012	055-632368		State	Net
Padule	Via Don L. Perosi	Bagno a Ripoli	50012	055-632568		State	Net
Balatro	Via del Balatro	Antella	50011	055-620140		State	Net
Capannuccia	Via Tizzano	Grassina	50011	055-6499168		State	Net
Bubé	Via Pian di Grassina	Grassina	50015	055-643230		State	Net
Lilliano	Via Tegolaia	Grassina	50015	055-643967		State	Net
S. Maria all'Antella	Via Peruzzi 52	Antella	50011	055/6560170		Private authorized	Main school
<b>Primary School</b>							
Croce a Varliano	Via di Pian d'Albero, 1	Bagno a Ripoli	50012	055-631326		State	Net
Tegolaia	Via Tegolaia, 98	Grassina	50015	055-640373	055-640079	State	Main school
Anna Maria Enriquez Agnolotti ( Padule-Rimaggio)	Via Don Perosi - Via di Rimaggio	Bagno a Ripoli	50012	055-631403 055-632722		State	Net
L. Michelet	Via Pulicciano, 38	Antella	50011	055-621378		State	Net
Guglielmo Marconi	Via Lilliano e Meoli,9	Grassina	50015	055-643355		State	Net
S.Maria all'Antella	Via Peruzzi 52	Antella	50011	055-6560170		Private authorized	Main school

#### Middle School

Francesco Redi	Via Belmonte, 40	Antella	50011	055-640645	055-643134	State	Main school
Granacci	Via Le Plessis Robinson	Bagno a Ripoli	50012	055-632461	055-632461	State	branch

#### High School

SCIENTIFIC HIGH SCHOOL	P. Gobetti	Via Roma, 77/a	50012	055-6510035	055-631510	State	Main school
TECHNICAL & COMMERCIAL INSTITUTE	Alessandro Volta	Via Roma, 77/a	50012	055-630087	055-630138	State	Main school

## BARBERINO VAL D'ELSA

### TOWN GOVERNMENT

#### Associated Education services

Via Cassia, 49 – 50021 Barberino Val d'Elsa

Tel. 055/8052228 Fax 055/8075668

[scuola@barberinovaldelsa.net](mailto:scuola@barberinovaldelsa.net)

Opening hours: Monday 9,00 – 13,30, Tuesday 15,30 –18,00, Thursday 9,00-13,30 & 15,30-18,00

#### Associated Welfare Services Office

Via Cassia, 49 – 50021 Barberino Val d'Elsa

Tel. 055/8052244, 055/8052229, 055/8052230 Fax 055/8075668

[c.fiore@barberinovaldelsa.net](mailto:c.fiore@barberinovaldelsa.net)

Opening hours: Monday 9,00 – 13,30, Tuesday 15,30 –18,00, Thursday 9,00-13,30 & 15,30-18,00

The phone number for appointments with the social worker is: Tel. 055/8052244

### SCHOOLS

#### COMPREHENSIVE SCHOOL DISTRICT (pre-primary schools, primary schools & middle schools )

Type	Address	Town	CAP	Tel.	Fax	Ist.	
<b>Educational direction</b>	Via Salvator Allende, 40	Tavarnelle Val di Pesa	50028	55805111	055-8051106	State	Main school
<b>Pre-primary School</b>							
	Via G.Matteotti 72	Marcialla	50020	055-8074118		State	net
	Via Villa 1	Vico d'Elsa	50050	055-8073007		State	net
	Via Cassia	Barberino Val d'Elsa	50021	055-8075038		Private authorized	
<b>Primary School</b>							
	Via Semifonte	Barberino	50021	055-8075033		State	net
<b>Middle School</b>							
	Via Mannucci	Barberino	50021	055/8075035		State	dependent

## FIGLINE VALDARNO

### TOWN GOVERNMENT

#### U.O. Public Education, Children & Sport

**P.zza IV Novembre - 500063 FIGLINE V.**

Tel. 055/9125266, 055/9125248, 055/9125265, [scuola@comune.figline-valdarno.fi.it](mailto:scuola@comune.figline-valdarno.fi.it)

Opening hours: Monday, Tuesday & Friday: 9 – 13, Tuesday & Thursday: 15 – 18

#### U.O. Welfare Services

**P.zza IV Novembre - 500063 FIGLINE V.**

Tel. 055/9125243, Tel. 055/9125281, [c.bonechi@comune.figline-valdarno.fi.it](mailto:c.bonechi@comune.figline-valdarno.fi.it)

Opening hours: Monday, Tuesday & Friday: 9 – 13, Tuesday & Thursday: 15 – 18

The phone numbers for appointments with the social worker: Tel. 055/9125221, 055/9125222, 055/9125257

[sociale@comune.figline-valdarno.fi.it](mailto:sociale@comune.figline-valdarno.fi.it), [r.tonnoni@comune.figline-valdarno.fi.it](mailto:r.tonnoni@comune.figline-valdarno.fi.it),

[s.staderini@comune.figline-valdarno.fi.it](mailto:s.staderini@comune.figline-valdarno.fi.it)

### SCHOOLS

<b>DIDACTIC SCHOOL DISTRICT (pre-primary schools &amp; primary schools)</b>							
Type	Address	Town	CAP	Tel.	Fax	Ist.	
<b>Educational direction</b>	Piazza M. L. King n. 11	Figline Valdarno	50063	055-952407		State	Main school
<b>Pre-primary School</b>							
	Via Piave, 8		50063	055-9155520		State	Net
	Via Grevigiana	Ponte agli Stolli	50063	055-9502036		State	Net
	Via Martiri Cavicchi	Cavicchi	50063	055-958264		State	Net
Serristori	Via Roma	Figline Valdarno	50063	055-9544183		Private authorized	
<b>Primary School</b>						State	Net
San Biagio	Via San Biagio, 10		50063	055-958815		State	Net
A. Cavicchi	Via Martiri Cavicchi		50063	055-951067		State	Net
Del Puglia	Piazza Aldo Moro		50063	055-959593		State	Net
Matassino	Via Toti	Matassino	50063	055-951011		State	Net
Serristori	Via Roma	Figline Valdarno	50063	055-9544183		Private authorized	
<b>Middle School</b>							
Leonardo da Vinci	Via Giuseppe Garibaldi, 24	Figline Valdarno	50063	055-953180 055-9153566		State	Main school
Matassino	Piazza Don Minzoni	Matassino	50063	055-952698		State	Branch
M. Ficino	Via Roma	Figline Valdarno	50063	055-9544183		Private authorized	
<b>High School</b>							
IST PROF FOR HOTEL & RESTAURANT SERVICES Giorgio Vasari	Piazza Caduti di Pian d'Albero		50063	055-952087	055-953676	State	Association section
TECHNICAL & COMMERCIAL INSTITUTE Giorgio Vasari	Piazza Caduti di Pian d'Albero		50063	055-952087	055-953676	State	Association section
SUPERIOR EDUCATION INSTITUTE Giorgio Vasari	Piazza Caduti di Pian d'Albero		50063	055-952087	055-953676	State	Main school
SCIENTIFIC HIGH SCHOOL Giorgio Vasari	Via Garibaldi 21		50063	055-959271		State	Association section

## GREVE IN CHIANTI

### TOWN GOVERNMENT

Welfare, Education & Cultural Services  
 Piazza Matteotti, 8 – 50022 Greve in Chianti  
 Tel. 055-8545212  
 Fax +39 055.8545228  
 E-mail: [socio.edu.cultura@comune.greve-in-chianti.fi.it](mailto:socio.edu.cultura@comune.greve-in-chianti.fi.it)

### SCHOOLS

#### COMPREHENSIVE SCHOOL DISTRICT (pre-primary schools, primary schools & middle schools)

Type	Address	Town	CAP	Tel.	Fax	Ist.	
<b>Educational direction</b>	Viale G. da Verrazzano, 8	Greve in Chianti	50022	055-853177	055-853098	State	Main school
<b>Pre-primary School</b>							
Gianni Rodari	Via dei Macelli 5	Panzano	50020	055-852267		State	Net
Alice Sturiale	Via Poggio alla Croce	San Polo	50020	055-855232		State	Net
Zanobi da Strada	Via Calosina, 1	Strada in Chianti	50027	055-858232		State	Net
Nino Tirinnanzi	Via Gramsci, 12		50022	055-853591		State	Net
Bruno Munari	Via G. di Vittorio, 13		50022	055-853196		State	Net
<b>Primary School</b>							
G. Bucciolini - Strada in Chianti	Via Mazzini,66		50027	055-858337		State	Net
Dante Alighieri	Via G. da Verrazzano, 88	Panzano	50020	055-852081		State	Net
Don Lorenzo Milani	Via Poggio alla Croce, 27	San Polo	50020	055-855084		State	Net
D. Giuliotti-Capoluogo	Viale R. Libri, 38		50022			State	Net
<b>Middle School</b>							
Giovanni Da Verrazzano	Viale G. da Verrazzano, 8		50022	055-853177		State	Associatio n section

# IMPRUNETA

## TOWN GOVERNMENT

### Educational Office

Via Paolieri, 16 – 50023 Impruneta

Tel.: 055/2036484, 055/2036485, 055/2036486 Fax: 055/2036487

E-mail: [b.galastri@comune.impruneta.fi.it](mailto:b.galastri@comune.impruneta.fi.it);

[m.bensi@comune.impruneta.fi.it](mailto:m.bensi@comune.impruneta.fi.it), [r.braghieri@comune.impruneta.fi.it](mailto:r.braghieri@comune.impruneta.fi.it) ;

Opening hours: Tuesday & Friday from 8,30 to 12,30, Monday & Thursday from 15,00 to 18,00

The phone number for appointments with the social worker is:

Impruneta – Distretto Sociosanitario - Tel.: 055/2011331;

Tavarnuzze – distretto Sociosanitario: Tel.: 055/2020411.

## SCHOOLS

### COMPREHENSIVE SCHOOL DISTRICT (pre-primary schools, primary schools & middle schools)

Type	Address	Town	CAP	Tel.	Fax	Ist .	
<b>Educational direction</b> Primo Levi	Via I Maggio, 47		50029	055- 2020500	055- 2379788	State	Main school
<b>Pre-primary School</b>							
Maria Maltoni	Via San Gersole', 7	San Gersole'	50023	055- 208162		State	Net
Buondelmonte de' Buondelmonti	Via Buozzi	Tavarnuzze	50029	055- 2020552		State	Net
Luca della Robbia	Via Roma, 36	Impruneta	50023	055- 2012132		State	Net
<b>Primary School</b>							
Ferdinando Paolieri	Piazza Garibaldi, 10	Impruneta	50023	055- 2011122		State	Net
Alice Sturiale	Via I Maggio, 11	Tavarnuzze	50029	055- 2374758		State	Net
<b>Middle School</b>							
Accursio da Bagnolo, Domenico Ghirlandaio	Piazza Accursio Da Bagnolo, 15 Via 1° maggio 47	Impruneta	50023	055- 2011084		State	Association section

## INCISA IN VAL D'ARNO

### TOWN GOVERNMENT

#### Educational Office & Welfare Services

P.zza del Municipio, 5 – 50064 Incisa in Val d'Arno (FI)

Tel.: 055/8333433 – Fax: 055/8336669

[socioculturale@comune.incisa-valdarno.fi.it](mailto:socioculturale@comune.incisa-valdarno.fi.it)

Opening hours: Monday, Wednesday & Friday from 9,00 to 13,00, Tuesday & Thursday from 15,00 to 18,00

(From 26th, June 2006 to 1st, September 2006, Monday to Friday from 9,00 to 13, 00)

The phone number for appointments with the social worker is: Tel. 055/8333126 – 055/8333433

### SCHOOLS

#### DIDACTIC SCHOOL DISTRICT (pre-primary schools & primary schools)

Type	Address	Town	CAP	Tel.	Fax	Ist.	
<b>Educational direction</b>	Via della Pieve, 58/c	Rignano sull'Arno	50067	055-8348055	055-8348055	State	Main school
<b>Pre-primary School</b>							
San Vito	Loc. San Vito	Incisa in Val d'Arno	50064	055-8333441	055-8333441	State	Net
<b>Primary School</b>						State	Net
Francesco Petrarca	P.zza della Memoria, 1	Incisa in Val d'Arno	50064	055-8334396	055-8334396	State	Net
Massa	Loc. Massa, 4	Incisa in Val d'Arno	50064	055-8336393	055-8336393	State	Net

#### Middle School

Dante Alighieri	P.zza della Memoria, 4	Incisa in Val d'Arno	50064	055-8335036	055-8334743	State	Main school detached from the School "L. Da Vinci" di FIGLINE VALDARNO
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## PELAGO

### TOWN GOVERNMENT

**Public Education Office** – v.le Rimembranza, 36 – 50060 PELAGO (Fi)

Tel. :055 8327333 fax 055 8326839, [scuola@comune.pelago.fi.it](mailto:scuola@comune.pelago.fi.it)

*The welfare office is run together with the TOWN GOVERNMENT of Pontassieve & Rufina. There is only one location in Pontassieve, so it's necessary to get the relative information from Pontassieve.*

#### **Welfare Office**

Piazza Vittorio Emanuele – 50065 Pontassieve

Tel. 055/8360294, 055/836095 Fax 055/8360302

[servizi.sociali@comune.pontassieve.fi.it](mailto:servizi.sociali@comune.pontassieve.fi.it)

Opening hours: Monday & Wednesday from 8,30 to 12,30, Tuesday & Thursday from 15,15 to 17,45

The phone number for appointments with the social worker is: Tel. 055/8360294

### SCUOLE

Type	Address	Town	CAP	Tel 1	Fax	Ist.	
<b>COMPREHENSIVE SCHOOL DISTRICT (pre-primary schools, primary schools &amp; middle schools)</b>							
<b>Educational direction</b>	Via Boccaccio, 13	San Francesco	50065	055-8325407 8368007	055-8368007 8325407	State	Main school
<b>Pre-primary School</b>							
Italo Calvino	Via Casentinese	Diacceto	50060	055-8326693		State	Net
Lorenzini-Collodi	Via E. Bettini, 64	S. Francesco	50065	055-8314602		State	Net
<b>Primary School</b>							
San Francesco	Via dei Chiostri, 1	S. Francesco	50065	055-8316761		State	Net
Capoluogo - Gabriella De Majo	Via Vittorio Emanuele II, 2		50060	055-8326679		State	Net
<b>Middle School</b>							
L. Ghiberti	Via Boccaccio, 13	San Francesco	50065	055-8325407 8368007	055-8368007 8325407	State	Association section

## PONTASSIEVE

### TOWN GOVERNMENT

#### Educational Development Office

Via Tanzini, 25 – 50065 Pontassieve

Tel.: 055/8360266, 055/8360267, 055/8360237 Fax: 055/8360247

[pubblica.istruzione@comune.pontassieve.fi.it](mailto:pubblica.istruzione@comune.pontassieve.fi.it), [servizi.scolastici@comune.pontassieve.fi.it](mailto:servizi.scolastici@comune.pontassieve.fi.it)

Opening hours: Monday & Wednesday from 8, 30 to 12, 30, Tuesday & Thursday from 15,15 to 17,45

#### Welfare Services Office

Piazza Vittorio Emanuele – 50065 Pontassieve

Tel.: 055/8360294, 055/836095 Fax: 055/8360302

[servizi.sociali@comune.pontassieve.fi.it](mailto:servizi.sociali@comune.pontassieve.fi.it)

Opening hours: Monday & Wednesday from 8, 30 to 12, 30, Tuesday & Thursday from 15,15 to 17,45

The phone number for appointments with the social worker is: Tel. 055/8360294

### SCHOOLS

<b>DIDACTIC SCHOOL DISTRICT (pre-primary schools &amp; primary schools)</b>							
Type	Address	Town	CAP	Tel.	Fax	Ist.	
<b>Educational direction</b>	Via Guido Reni, 4	Pontassieve	50065	055-8368049	055-8369902	State	Main school
<b>Pre-primary School</b>							
Via Reni	Via Guido Reni, 4	Pontassieve	50065	055-8368049		State	Main school
Piazza Maltoni	Piazza M. Maltoni	Pontassieve	50065	055-8369291		State	Net
Il Fossato	Via Calamandrei	Pontassieve		055-8368628		State	Net
Molin Del Piano	Via Fratelli Carli	Molin Del Piano	50060	055-8317704		State	Net
Montebonello	Via Sant'Eustachio	Montebonello	50065	055-8397011		State	Net
Santa Brigida	Via Piana	Santa Brigida	50060	055-8300367		State	Net
Le Sieci	Via Mascagni	Le Sieci	50069	055-8309646		State	Net
<b>Primary School</b>							
Edmondo De Amicis	Via Guido Reni, 4	Pontassieve	50065	055-8368049		State	Main school
Italo Calvino	Via S. Pellico	Pontassieve	50065	055-8316377		State	Net
Molin del Piano	Via Fratelli Carli	Molin del Piano	50060	055-8317879		State	Net
Montebonello	Via S. Eustachio	Montebonello	50065	055-8397011		State	Net
Santa Brigida	Via Piana	Santa Brigida	50060	055-8300367		State	Net
Le Sieci	Via Galileo Galilei	Le Sieci	50069	055-8309509		State	Net
<b>INSTITUTE Giuntini</b>	Via del Capitano 2	Pontassieve	50065	055-8368278	055-8313356	Private	Main school

#### Middle School

MIDDLE SCHOOL Maria Maltoni	via di Rosano, 16/a	Pontassieve	50065	055-8316444	055-8368068	State	Main school
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#### High School

SUPERIOR EDUCATION INSTITUTE Ernesto Balducci	Via Aretina	Pontassieve	50065	055-8316806	055-8316809	State	Main school
TECHNICAL & COMMERCIAL INSTITUTE Ernesto Balducci	Via Aretina	Pontassieve	50065	055-8316806	055-8316809	State	Association section
SCIENTIFIC HIGH SCHOOL Ernesto Balducci	Via Aretina	Pontassieve	50065	055-8316806	055-8316809	State	Association section

## REGGELLO

### TOWN GOVERNMENT

#### Public Education Office

Piazza IV Novembre1, 50066 Reggello

Tel. 055/8669229 - Fax 055./8669289

e-mail: [soniaelisiolisi@reggello.org](mailto:soniaelisiolisi@reggello.org).

Opening hours: Monday, Wednesday & Friday: 8:30 - 12:30

Tuesday & Thursday: 15:00 - 18:00

#### Welfare Office

P.zza Carlo Alberto dalla Chiesa,1, 50066 Reggello

Tel. 055/8669277-fax 055/8669277

e-mail silvia [giannelli@reggello.org](mailto:giannelli@reggello.org)

Opening hours: Monday, Wednesday & Friday: 8:30 - 12:30

Tuesday & Thursday: 15:00 - 18:00

### SCHOOLS

<b>COMPREHENSIVE SCHOOL DISTRICT (pre-primary schools, primary schools &amp; middle schools)</b>								
Type	Name	Address	Town	CAP	Tel .	Fax	Ist.	
<b>Educational direction</b>		Via Massimiliano Guerri, 46	Reggello	50066	055-868502	055-8666199	State	Main school
<b>Pre-primary School</b>								
		Via Andrea Del Sarto, 22	Cancelli	50060	055-8667453		State	Net
		Via E. De Nicola, 92	Cascia	50066	055-869243		State	Net
		Piazza W. Tobagi, 1	Cetina	50064	055-863253		State	Net
		Via Fratelli Bandiera, 5	Leccio	50067	055-8657728		State	Net
		Piazza della Repubblica, 1	Vaggio	50066	055-8656797		State	Net
		Via E. Mattei	Tosi	50060	055-864751		State	Net
<b>Primary School</b>								Net
	Alfredo Oriani-	Via Dante Alighieri, 18	Reggello	50066	055-868227		State	Net
		Via Brunetto Latini, 56	Cascia	50066	055-868418		State	Net
		Via Fratelli Bandiera, 5	Leccio	50067	055-8657728		State	Net
		Piazza della Repubblica, 1	Vaggio	50066	055-8656797		State	Net
<b>Middle School</b>								
	M. Guerri	Via Massimiliano Guerri, 46	Reggello	50066	055-868502	055-8666199	State	Association section

## RIGNANO SULL'ARNO

### TOWN GOVERNMENT

#### People Services Area

Piazza della Repubblica, 1 50067 Rignano Sull'Arno

Tel.: 055/8347833 fax: 055/8348787 [scuola@comune.rignano-sullarno.fi.it](mailto:scuola@comune.rignano-sullarno.fi.it)

Tel.:055/8347861 fax: 055/8348787 [sociale@comune.rignano-sullarno.fi.it](mailto:sociale@comune.rignano-sullarno.fi.it)

Opening hours: Tuesday & Thursday 8,30 – 12,30 / 15,00 – 18,00

### SCHOOLS

#### DIDACTIC SCHOOL DISTRICT (pre-primary schools & primary schools)

Type	Address	Town	CAP	Tel.	Fax	Ist.	
<b>Educational direction</b>	Via della Pieve, 58/c	Rignano sull'Arno	50067	055- 8348055	055- 8348055	State	Main school
<b>Pre-primary School</b>							
Capoluogo-Rignano	Via della Pieve		50067	055- 8348914		State	Net
Troghi		Troghi	50010	055- 8305033	055- 8305033	State	Net
<b>Primary School</b>							Net
Capoluogo-Dante Alighieri	Via della Pieve, 58/C		50067	055- 8348055		State	Net
Troghi		Troghi	50010	055- 8307493	055- 8307493	State	Net

#### Middle School

MIDDLE SCHOOL	Via delle Pieve, 66		50067	055- 8348105	055- 8349230	State	Main school detached from the school of FIGLINE VALDARNO
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## RUFINA

### TOWN GOVERNMENT

#### Area AA.GG Public Education, Culture, Sport & Welfare Services Offices

Via Piave, 5 – 50068 Rufina

Tel.: 055/8396532, 055/8396533 Fax: 055/8397082

[pubblica.istruzione@comune.rufina.fi.it](mailto:pubblica.istruzione@comune.rufina.fi.it),

Opening hours: Tuesday, Thursday & Saturday from 9.00 to 13.00, Thursday afternoon 15.00 - 19.00

*The welfare office is run together with the TOWN GOVERNMENT of Pontassieve & Pelago. There is only one location in Pontassieve, so it's necessary to get the relative information from Pontassieve..*

#### Welfare Office

Piazza Vittorio Emanuele – 50065 Pontassieve

Tel. 055/8360294, 055/836095 Fax 055/8360302

[servizi.sociali@comune.pontassieve.fi.it](mailto:servizi.sociali@comune.pontassieve.fi.it)

Opening hours: Monday & Wednesday from 8,30 to 12,30, Tuesday & Thursday from 15,15 to 17,45

The phone number for appointments with the social worker is: Tel. 055/8360294

### SCHOOLS

#### COMPREHENSIVE SCHOOL DISTRICT (pre-primary schools, primary schools & middle schools)

Type	Address	Town	CAP	Tel.	Fax	Ist.	
<b>Educational direction</b>	Via L. Celli n. 23	Rufina	50068	055-8398803	055-8399197	State	Main school
<b>Pre-primary School</b>							
	Via L. Celli, 23	Rufina	50068	055-8397059	055-8397059	State	Net
G. Rodari -	Via Forlivese, 106	Contea	50060	558319687	558319687	State	Net
L. Carroll	Via Don Minzoni, 15	Rufina	50068	055-8395294	055-8395294	State	Net
<b>Primary School</b>							Net
G. Mazzini -	Via Papa Giovanni XXIII, 1	Rufina	50068	055-8397129	055-8397129	State	Net
G. Falcone -	Via Forlivese, 98	Contea	50060	055-8319927	055-8319927	State	Net
<b>Middle School</b>							
L. Da Vinci	Via P. Calamandrei, 5	Rufina	50068	055-8397056		State	Association section

## SAN CASCIANO IN VAL DI PESA

### TOWN GOVERNMENT

#### Education Services Office

Via Machiavelli, 56 – 50026 San Casciano Val di Pesa

Tel. 055/8256268 – 269 Fax 055/8256266

[p.bordone@comune.san-casciano-val-di-pesa.fi.it](mailto:p.bordone@comune.san-casciano-val-di-pesa.fi.it)

[m.denaro@comune.san-casciano-val-di-pesa.fi.it](mailto:m.denaro@comune.san-casciano-val-di-pesa.fi.it)

Opening hours: Monday & Thursday from 8,30 to 12,30, and from 16,00 to 18,30

#### Welfare administrative Office

Via Machiavelli, 56- 50026 San Casciano Val di Pesa

Tel. 055/8256267 Fax 055/8256266

[m.zecchi@comune.san-casciano-val-di-pesa.fi.it](mailto:m.zecchi@comune.san-casciano-val-di-pesa.fi.it)

Opening hours: Monday & Thursday from 8,30 to 12,30, and from 16,00 to 18,30

**Social Secretary** (the first meeting with the social workers)

Tuesday 9,30 – 12,00 Thursday 14,30 – 17,30

### SCHOOLS

#### DIDACTIC SCHOOL DISTRICT (pre-primary schools & primary schools)

Type	Address	Town	CAP	Tel.	Fax	Ist.	
<b>Educational direction</b>	Via Empolese, 14	San Casciano	50026	055-820171	055-8228121	State	Main school
<b>Pre-primary School</b>							
	Via Cassia per Siena, 119	Bargino	50026	055-8249261		State	Net
	Via Napoli, 31	Cerbaia	50020	055-826328		State	Net
	Via Faltignano	Chiesanuova	50020	055-8242477		State	Net
	Via dei Cofferi, 6/B	Mercatale Val di Pesa	50024	055-8217898		State	Net
	Via S. Anna, 2	Montefiridolfi	50020	055-8244269		State	Net
	Viale S. Francesco, 26	San Casciano	50026	055-820461		State	Net
	Via Malafrasca, 28	San Pancrazio	50020	055-8248145		State	Net
<b>Primary School</b>							Net
Niccolò Machiavelli	Via Empolese, 14		50026	055-820171		State	Net
Cerbaia	Via Empolese, 236		50020	055-826041		State	Net
Mercatale Val di Pesa	Via dei Cofferi, 1		50024	055-821040		State	Net

#### Middle School

Ippolito Nievo	Via della Liberta', 55	San Casciano	50026	055-820150	055-8228489	State	Main school
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# TAVARNELLE VAL DI PESA

## TOWN GOVERNMENT

### Associated Education Office

Piazza Matteotti, 39 – 50028 Tavarnelle V.P

Tel. 055/8050837 - 055/8050857

Fax 055/8050074

[scuola@comune.tavarnelle-val-di-pesa.fi.it](mailto:scuola@comune.tavarnelle-val-di-pesa.fi.it)

[c.guarducci@comune.tavarnelle-val-di-pesa.fi.it](mailto:c.guarducci@comune.tavarnelle-val-di-pesa.fi.it)

[m.parrini@comune.tavarnelle-val-di-pesa.fi.it](mailto:m.parrini@comune.tavarnelle-val-di-pesa.fi.it)

Opening hours: Tuesday & Thursday 8:30-13:00/15:30-19:00

### Associated Welfare Office

Piazza Matteotti,39 – 50028 Tavarnelle V.P.

c/o Distretto Sociosanitario “Il Borghetto”

Via Naldini, 44 Tel 055/8050874 - 055/8050875 (reception) – 055/8050873 (social assistant) –

055/8050820 (lodging office)

fax: 055/8050876

Opening hours: Monday 08:30-12:30/15:00-18:00; From Tuesday to Friday 8:30-12:30

## SCHOOLS

### COMPREHENSIVE SCHOOL DISTRICT (pre-primary schools, primary schools & middle schools)

Type	Address	Town	CAP	Tel.	Fax	Ist.	
<b>Educational direction</b>	Via Salvator Allende, 40	Tavarnelle Val di Pesa	50028	055-805111	055-8051106	State	Main school
<b>Pre-primary School</b>							
	Via Salvator Allende, 40	Tavarnelle	50028	055-8077597		State	Net
	Via Giacomo Matteotti, 2	Sambuca - San Donato	50020	055-8071602		State	Net
	Via Naldini 4	Tavarnelle	50028	055-8073007		Parificata	Net
<b>Primary School</b>							Net
Edmondo De Amicis	Via Salvator Allende		50028	055-8051120		State	Net
San Donato in Poggio - Sambuca	Via Senese, 134	S.Donato in Poggio	50020	055-8072910		State	Net
<b>Middle School</b>							
Passignano	Via Salvator Allende, 40		50028	055-805111		State	Association section